

### **2022 ANPT Action Potential newsletter PUBLICATION schedule**

Submission Deadline	Publication Date
December 28, 2021	January 1, 2022
January 11, 2022	January 15, 2022
January 25, 2022	January 29, 2022
February 15, 2022	February 19, 2022
March 1, 2022	March 5, 2022
March 15, 2022	March 19, 2022
March 29, 2022	April 2, 2022
April 12, 2022	April 16, 2022
April 26, 2022	April 30, 2022
May 10, 2022	May 14, 2022
May 24, 2022	May 28, 2022
June 14, 2022	June 18, 2022
June 28, 2022	July 2, 2022
July 12, 2022	July 16, 2022
July 26, 2022	July 30, 2022
August 9, 2022	August 13, 2022
August 23, 2022	August 27, 2022
September 13, 2022	September 17, 2022
September 27, 2022	October 1, 2022
October 11, 2022	October 15, 2022
October 25, 2022	October 29, 2022
November 15, 2022	November 19, 2022
November 29, 2022	December 3, 2022
Dec 13, 2022	Dec 17, 2022
Dec 27, 2022	Dec 31, 2022

The newsletter is scheduled to go out on the **Saturday AM following the 2<sup>nd</sup> and 4<sup>th</sup> Mondays** of each month. It is set to publish at approximately 5AM, so we finalize and schedule it to go out the night before (Friday). We send out reminders to the BOD, committee & SIG chairs the week before (first and third weeks of the month) typically on Mon or Tues with the soft submission deadline of the following publication week Tues. That way we have a few days to get the newsletter together and follow up with people who submit items that might need clarification, modifications, or other things. If someone has something to get in a little later that week (after the deadline), we can typically accommodate them. But by Friday, we are putting the finishing touches on things and want to be finished by the end of the workday.

Given the challenges we've had with the electronic submission process not always working, it may be a good idea for us to send out a confirmation email whenever something is submitted to us (newsletter) so the sender knows it got through. We will NOT reply to social media requests – that is a different committee. I will plan to start doing that for better communication.

As always, feel free to communicate with me directly if you have any issues.

[Tina.stoeckmann@marquette.edu](mailto:Tina.stoeckmann@marquette.edu)